



Charity Number: 1048225

## AGM

Date/Time:	13 <sup>th</sup> June 2023 at 1530
Location:	Haslington Primary Academy
Attendees:	S Bratt, C Carless, I Rutter, D Mitchell, C Bannerman, O Morris, A Lewis, Z Houlston,

### **1. Apologies**

Apologies were received from L Roberts-Wilcox, K Barker, R Rapley, H Shaw and S Winkle.

### **2. Report from Chair**

The chair extended thanks to all the parents and staff who have supported in fundraising this year.

It was documented that the two major events this year had been the Summer and Christmas Fayre, both of which were well attended and a success due, in part, to the time and effort of all involved. Thanks, was also extended to Crewe Green Sunflowers for the donation following the sunflower trail in 2022.

The chair was delighted to report that following these successes, along with some smaller initiatives, FOHS has been able to subsidise the cost of school trips for all year groups for numerous external visits throughout the year, as well as provide craft activities, decorations, and prizes throughout the year.

The chair report will be published on the school website once the FOHS pages have been updated and hardcopies can be requested by contacting the Chair or a trustee member.

### **3. Report from Treasurer**

The treasurer reported on the 2021/2022 financial year. A total income of £9,911.36 was generated during this financial year. Payments made during the financial year amounted to £4,677.30 including £1355.00 donated to the school for school trip coaches and world book day prizes, £519.14 for FOHS governance costs (licenses etc) and £2803.16 for fundraising events. At that the end of financial year there was a net surplus amounting to **£5324.06.**

In August 2022 the reserves were at £12,909.88. Since then, there has been further donations towards school field trips, Easter eggs, Easter prizes, Christmas Fayre and FOHS governance. There has also been income from Christmas cards, autumn discos, tuck shop, Christmas fayre, Amazon smile, Roberts recycling and a tiny bit of interest. This leaves the current balance at £9980.93. After pending payments for MPLC, year 6 coaches, prom food, cinema and summer fayre expenses; it was reported that FOHS currently had around £7,200 at their disposal, including keeping £500 in the reserve account. These payments and receipts will form part of the 2022/2023 financial year.

The full detailed treasurer's report will be available on the FOHS website, or a copy can be obtained by speaking to the trustees.

### **4. Election of Officers**

The committee members have been elected as follows and will remain in position until the next AGM.

- Sara Bratt – Chair
- Alex Lewis – Vice Chair
- Kevin Mooney – Treasurer
- Katy Barker – Secretary
- Olivia Morris – School Link Officer

## **5. Election of 'ordinary' committee members**

I Rutter, C Bannerman, C Carless, L Roberts-Wilcox

Other members have the opportunity to be co-opted on throughout the year.

## **6. Constitution Update / Future of FOHS**

The constitution was discussed during the meeting. Due in part to Covid and lack of secretary/ rushed handover from the previous committee – the constitution has not been updated since 2019. Our main priority moving forward is to update and sign the constitution with the new officer members. Also, it was agreed that committee meetings would be held once a term (3 per academic year) to discuss events for the following term and agree timetables with school via O Morris.

The future of FOHS was discussed. Given the lack of support from volunteers over recent years it has been a lot of work for just a few people to carry. There was some discussion as to whether it would be better to fold FOHS and for school to organise their own fundraising events 'in-house'. However, ultimately it was decided that FOHS would continue, with a more structured committee and timetable of meetings to avoid frustrations with last minute decisions and improve communication between committee members and school. Clear priorities for spending and an advance calendar of events will be agreed. This will be reviewed at the next AGM and ultimately if things have not improved then FOHS, with appropriate notice to interested parties, will potentially fold.

## **7. Summer Fayre**

The next event in the calendar is the summer fayre on the 8<sup>th</sup> of July. It was agreed by D Mitchell that school would host a non-uniform day on the 23<sup>rd</sup> of June, asking children for prize donations.

Game stalls to include – What's in the bag (Mrs Taylor), Tombola (Mrs Heeks), Splat the teacher (O Morris and Mr Green have volunteered themselves for this), Booze or Lose, Beat the Keeper, Treasure Hunt (C Bannerman). A Lewis to confirm the helpers for the game stalls.

Other activities include glitter tattoos and hair (Mrs Houston and C Carless), tuck shop, candy floss, brick-a-brack stall, singing characters, Pre-

loved uniform (Mrs Pierpoint), Food and drinks (D Mitchell, O Morris, S Bratt), Bouncy castle (S Lewis and P Duncalfe). Food to be cooked and served in the canteen, with a tuck shop and cake stall adjacent to the hall. S Bratt to organise purchasing of food and drinks etc.

Sarah Winkle to advertise and organise craft stalls at £15 per table and ask for a raffle prize.

## **8. Future Calendar of events**

Autumn events will be discussed at the next meeting on the 18<sup>th</sup> of July, but will include autumn discos, quiz night and the Christmas fayre. Non-uniform days to happen once each term, with dates set the term before. Spring and summer 2024 events TBC but proposed spring movie nights, chocolate bingo, easter raffle and summer fayre. S Bratt to look into alcohol licenses for future events.

## **9. Spending**

The Chair (S Bratt) asked the Headteacher (D Mitchell) to provide a list of priorities that the school would like FOHS to consider for fundraising goals for the upcoming year. The main priorities agreed were:

- To promote a love of reading the school would like to purchase 50 new reading books for each year group so that children have access to a wider selection of authors and genres. The committee were all in agreement that FOHS would be in support of this spending. The cost for this was estimated at around £1000.
- IPADS – To improve access to technology across the school / help achieve goals on the school improvement plan, the school would like a to purchase new IPADS. The estimated cost for 30 new IPADS was £10,000. The committee were in agreement that this would be good use of FOHS funds and would promote the school to new starters.
- The Nursery Outdoor Area is also in desperate need of updating and this may be a consideration for FOHS contributions moving forward.

D Mitchell thanked the committee for offering to contribute to the new outdoor learning space (now that the trim trail has been removed) but was hopeful that one of the grants applied for would be able to cover this.

The committee also discussed the positive impact of FOHS having subsidised school trips this last year. Parents have praised the school for additional trips and visits and the committee felt that it was a good way to spend money. However, it was noted that nothing is 'physically seen for the spending' on school trips and moving forward this will be reviewed.

#### **10. AOB**

- Thanks was extended to the Chair for all of her hard work this last year, under difficult circumstances with the lack of secretary and formality.

- **New Starter Evening 22/06/23**

It was agreed that members of the committee would be in attendance at the new starter evening on Thursday 22<sup>nd</sup> June 2023 – to promote the committee and try and encourage some new members to join FOHS. Leaflet to promote FOHS?

- **Website**

A Lewis commented that the FOHS webpage needed updating. It was also suggested that we could do a little profile for each member.

#### **11. Date of Next Meeting**

Tuesday 18<sup>th</sup> July 330pm – 430pm at Haslington Primary Academy

**Actions from meeting:**

1. Summer Fayre – S Bratt / whole committee ongoing
2. Code of Conduct/parent guidelines and Constitution Updates – A Lewis
3. Parent/Guardian Class Reps from each year?
4. Attend New Starter Evening – leaflets / Poster?
5. Website – update with new information, link to Chair and treasurer reports, member profiles? A Lewis / C Simms?
6. Fundraising Goal thermometer schematic – A Lewis
7. Drinks license – S Bratt
8. Calendar of events – TBC at next meeting